

JBC Distribution Ltd



JBC Distribution Ltd Terms and Conditions are as follows:

- Payment of the accounts is by Direct Debit Authority only. Payments are debited from your bank account on the 4th day (Thursday) following the Statement date.
- Credit may be stopped without prior notice on any overdue accounts and will only be reinstated at the company's option. Reinstatement of credit will only occur when outstanding amounts are paid and cleared.
- Late payment fees will be charged on overdue accounts. These fees are intended to recover debt collection costs incurred by the company. If an account is not overdue no charge will result.

A Direct Debit Authority is mandatory for all new accounts and it is a requirement that the completed form is in our possession prior to an account becoming operative.

***All documents must be returned by email to
office.dairyondemand@gmail.com***

Please contact James if you wish to discuss these terms further on 027 484 6488.

Ordering Procedures:

Orders can be placed online or by phone or email the day before your delivery is required. If an order is placed on the same day you require it, we cannot guarantee immediate delivery.

Online: www.dairyondemand.co.nz using your customer login

Phone: 027 484 6488

Email: office.dairyondemand@gmail.com

APPLICATION FOR CREDIT WITH JBC DISTRIBUTION LTD



This Agreement is between JBC Distribution Ltd and the following customer:

Registered Company Name

Trading Name (if different from above)

Type of Organisation

Company Companies Office Number

Sole Trader Partnership Other (please specify)

Contact Person(s) Name for Accounts:

Postal Address

 Postcode

Physical Address (for deliveries)

 Postcode

Telephone (main office line)

Facsimile

Purchasing Contact Name

Position Title

Email Address (all statements and invoices will be automatically sent to this nominated email address below)

Order Number Required

Yes

No

NAME OF COMPANY DIRECTORS

Full Name

Full Name

Home Address

 Postcode

Postcode

Telephone

Date of Birth

Telephone

Date of Birth

Mobile

Position

Mobile

Position

TRADE / BUSINESS REFERENCES (3 major suppliers you have traded with for more than 1 year)

Organisation Name

Contact Name

Customer Number

Telephone

Organisation Name

Contact Name

Customer Number

Telephone

Organisation Name

Contact Name

Customer Number

Telephone

COMPLETE ALL SECTIONS IN FULL

Once complete, please return this original document by email to:

office.dairyondemand@gmail.com

For further assistance call 027 484 6488

TERMS AND CONDITIONS OF THIS AUTHORITY

1. The Initiator:

1.1 Will provide notice either:

1.1.1. in writing; or

1.1.2. by electronic mail where the Customer has provided prior written consent to the Initiator.

1.2 Has agreed to give advance Notice of the net amount of each Direct Debit and the due date of the debiting at least 10 calendar days (but not more than 2 calendar months) before the date when the Direct Debit will be initiated.

1.2.1 The advance notice will include the following message:

“Unless advice to the contrary is received from you by (date*), the amount of \$. will be directly debited to your Bank account on (initiating date*).”

*This date will be at least two (2) days prior to the initiating date to allow for amendment of Direct Debits.

1.3 May, upon the relationship which gave rise to this Instruction being terminated, give notice to the Bank that no further Direct Debits are to be initiated under the Instruction. Upon receipt of such notice the Bank may terminate this Instruction as to future payments by notice in writing to me/us.

1.4 May rely on this authority to debit a different bank account upon receipt of instructions from the customer via a bank to which their account has been transferred

2. The Customer may:

2.1 At any time, terminate this Instruction as to future payments by giving written (or by the means previously agreed in writing) notice of termination to the Bank and to the Initiator.

2.2 Stop payment of any Direct Debit to be initiated under this Instruction by the Initiator by giving written notice to the Bank prior to the Direct Debit being paid by the Bank.

3. The Customer acknowledges that:

3.1 This Instruction will remain in full force and effect in respect of all Direct Debits passed to my/our account in good faith notwithstanding my/our death, bankruptcy or other revocation of this Instruction until actual notice of such event is received by the Bank.

3.2 In any event this Instruction is subject to any arrangement now or hereafter existing between me/us and the Bank in relation to my/our account.

3.3 Any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the Direct Debit has not been paid in accordance with this Instruction. Any other disputes lies between me/us and the Initiator.

3.4 Where the Bank has used reasonable care and skill in acting in accordance with this Instruction, the Bank accepts no responsibility or liability in respect of:

3.4.1. the accuracy of information about Direct Debits on Bank statements; and

3.4.2. any variations between notices given by the Initiator and the amounts of Direct Debits.

3.5 The Bank is not responsible for, or under any liability in respect of the Initiator's failure to give notice in accordance with clause 1.1, nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the Initiator.

4. The Bank may:

4.1 In its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other Instruction, cheque or draft properly signed by me/us and given to or drawn on the Bank.

4.2 At any time terminate this Instruction as to future payments by notice in writing to me/us.

4.3 Charge its current fees for this service in force from time to time.

4.4 Upon receipt of an “authority to transfer form” signed by me/us from a bank to which my/our account has been transferred, transfer to that bank this Authority to Accept Direct Debits.

JBC Distribution Ltd Terms of Trade

Invoices and payments:

- Customers will be invoiced weekly for the previous Monday to Sunday.
- Accounts are direct debited for the Monday to Sunday on the following Thursday evening.
- An email address must be supplied to receive invoices. We do not supply paper copies.
- Direct debit is the only form of payment we accept.

Payment related fees:

- An administration fee of \$7.50 will be applied to all monthly accounts. This assists to cover our business administration costs.
- A direct debit reversal incurs a fee of \$10.00 plus GST.
- Dishonoured payments incur a fee of \$10.00 plus GST.
- Late payments incur a fee of \$10.00 plus GST.
- In the situation of a direct debit reversal, dishonoured payment or late payment, the fee will be automatically added on to the next payment.

Delivery related fees:

- Auckland Fuel Tax: As of 7 January 2019 all deliveries incur a .50c plus GST Auckland Regional fuel tax charge to cover the cost of Auckland Regional fuel tax.
- Delivery charges: Invoices under \$150.00 plus GST per week will incur a delivery fee of \$3.00 which includes a .50 cents fuel tax levy.
- Deliveries deemed to be high cost to serve will be calculated on a time distance calculation to deliver stock.
- Delivery call out fee for same day delivery is \$5.00 plus GST.

Anchor fridges:

- Anchor fridges are to be used solely for products purchased through JBC Distribution Ltd.
- Agreement must be made in writing in situations where there are foreign products stored inside our anchor fridges.
- Costs incurred to JBC Distribution Ltd when a fridge does not meet minimum sales requirements will be passed onto the customer.

Credits for expired products:

- JBC Distribution Ltd does not provide a credit for any expired products.

Account queries:

If you have a query to do with your account, you are required to raise it before your next invoice is generated, i.e. you will not be able to query an invoice from two periods ago. This helps to prevent any issues escalating and allows us to sort out any problems arising in error. Please check you invoices as you receive them. Any queries are to be emailed to office.dairyondemand@gmail.com.

To process new account applications and commence deliveries, we require this form to be completed, signed and emailed to office.dairyondemand@gmail.com along with a screen shot of your bank account number name and number for verification.